### Eason’s Crossroads Ballpark, IncBY-LAWS

Adopted April 11, 2013

**ARTICLE I: Organization Name**

The name of this organization shall be the Eason’s Crossroads Ballpark, Incorporated, hereinafter to be known as Eason’s Ballpark.

**ARTICLE II: Organizational Mission**

The **mission** of Eason’s Ballpark is to promote and foster recreational and developmental baseball/softball-related activities for the children of Gates County and surrounding areas. **Our core mission is to instill in the youth the principles of citizenship, sportsmanship, and teamwork, by teaching the fundamentals of baseball/softball.**

**ARTICLE III: Order of Business**

The order of EASON’S BALLPARK business shall be as follows:

 1. Call to Order

 2. Roll Call

 3. Minutes

 4. President’s Statement

 5. Treasurer’s Report

 6. Committee Reports

 7. Old Business

 8. New Business

 9. Adjournment

**ARTICLE IV: Membership**

Section 1: Any person interested in active participation as a head coach, assistant coach or in an administrative capacity to affect the objective of the EASON’S BALLPARK should apply to the Executive Board annually to become a member.

Section 2: Membership in the EASON’S BALLPARK may be terminated by resignation, or action of the Executive Board.

Section 3: The Executive Board has the right to limit the number of players and teams in each division. Once this number has been met, any additional players will be placed on the official waiting list, which is maintained by the League Director.

**ARTICLE V: The Executive Board** (aka “Board”)

Section 1: The Executive Board shall be elected by secret ballot of the general membership (Head Coach or member of a standing advisory committee from the previous year) to serve a one-year term starting in April and continuing to the following election the next year. The vote shall be overseen by the nominating committee appointed by the current President during the March meeting. The vote shall occur during the April meeting.

Section 2: Only active members who held one of the named positions in the previous year and attend the April meeting may vote. There are no proxy votes or absentee ballots and only one vote is given to each member.

Section 3: If a tie occurs, a second election will be held.

Section 4: To be nominated and elected for an Executive Board Position (President, Vice President, Treasurer or Secretary), a nominee is preferred to have served as a Head Coach, Assistant Coach, or as an Advisory Committee Member for no less than one year and must be at least 21 years of age.

Section 4: The outgoing President/Treasurer may maintain a non-voting seat on the Executive Board in an advisory capacity for one (1) year after leaving the position if requested by the incoming President/Treasurer.

Section 5: Executive Board Officers shall be as follows:

 1. President

 2. Vice President

 3. Secretary

 4. Treasurer

Section 6: Appointed Positions by the Executive Board to make total positions seven (7)

 1. League Director

 2. Assistant League Director

 3. Senior Coach

Section 7: No member shall hold more than one (1) office at a time unless unique circumstances exist as determined by the President. No two immediate family members may be on the Executive Board at the same time. Immediate family members is defined as husband, wife, son or daughter. No Executive Board Member (to include League and Assistant League Director) may coach in any division. However, the Senior Coach can coach but must excuse themselves from any disputes that involve their team or a team in their division.

Section 8: No officer shall use the name of the EASON’S BALLPARK for any business or promotion outside of EASON’S BALLPARK interests.

Section 9: No officer will take it upon himself/herself to buy or commit EASON’S BALLPARK funds over one hundred fifty dollars ($150.00) for anything without being approved by a simple majority vote of the Executive Board.

Section 10: The **Executive Board** shall:

 1. Supervise and promote EASON’S BALLPARK activities

 2. Meet as determined by the President

 3. Rule on suggestions by advisory committee members

 4. Manage the property and affairs of EASON’S BALLPARK

 5. Attend seventy five (75) percent of Executive Board and general meetings each year

 6. Upon termination of duties as officers, shall turn over all official papers

 and league records to the EASON’S BALLPARK within two (2) weeks of termination of

 duties

 7. To appoint, remove or suspend board members, subordinate agents,

volunteers, coaches, and assistant coaches if such action, in the best

judgment of the Board, is in the best interest of the League.

8. Vacancies in the Board may be filled by the affirmative vote of a majority of the

remaining Board members, even though less than a quorum of the Board or by a

sole remaining Executive Board member.

 9. The Board shall have the authority to control the collection and expenditures of

money, adopt rules and regulations for its own conduct, and for conducting the

affairs of the Ballpark as long as they do not conflict with the By-laws.

 10. The Board shall annually establish the registration fees for

each playing level. This decision will be based on current costs of uniforms, umpire fees, field usage and maintenance costs and necessary capital improvements.

11. In keeping with the Ballpark’s mission statement and purpose, the league desires that no child be prevented from participation in a baseball/softball program based solely on the inability to pay player registration fees due to financial hardship. Upon request of the parent or legal guardian of an eligible youth, the Executive Board will review on a personal and confidential basis, a waiver of registration fees based on the hardship.

Section 10: The **President** shall:

1. Preside over all meetings of EASON’S BALLPARK, according to Robert’s Rules of Order.

2. Represent EASON’S BALLPARK at recreation or sponsorship meetings or send an authorized agent

3. Nominate a League, Assistant League Director and Senior Coach to fill out the Executive Board Seats. These appointments are voted in based on a majority vote of the four (4) members of Executive Board just elected by the members. If no majority vote exist, the President must put forth another nomination.

 3. Appoint all advisory committee members

 4. Maintain official papers during his/her term in office

 5. Form an audit committee for the purpose of review of the books once per year

 6. May be present for the counting of EASON’S BALLPARK monies

 7. Develop agenda for all meetings

 8. Perform any other duties as deemed necessary during the term in office

9. The President has the right to assign a Parliamentarian to preside over

 meetings to assure the By-laws are followed as closely as possible

10. Shall have one vote for all Executive Board Meetings and shall only vote in General meetings if there is a tie.

Section 11: The **Vice President** shall:

 1. Perform all duties of the President in his/her absence.

 2. Supervise the selection of vendors for equipment, supplies and uniforms

3. Supervise the disbursement and collection of equipment and uniforms through the respective committee members

Section 12: The **League Director** shall:

 1. Assist in the selection, management, and support of all coaches and assistant coaches.

2. Represent the EASON’S BALLPARK Executive Board to each division coach, ensuring compliance and understanding of all EASON’S BALLPARK rules, regulations, and goals

3. Communicate all coaching-related information to all coaches throughout the season

1. Serve as point of contact for all coaching-related issues, and report to the Board
2. Report assessment of coaches to Executive Board for future selection deliberations
3. Preside over and approve all league drafts and report to the President the status of such
4. Setup and maintain an accurate schedule
5. Reschedule all make-up games due to cancellations to ensure every team plays a complete season
6. Order, receive, stock, and manage all equipment inventory
7. Oversee the dissemination of equipment to team coaches
8. Ensure the return of all disseminated equipment at the end of each season

Section 13: The **Assistant League Director** shall:

 1. Maintain all teams at regulation strength, maintaining a waiting list when necessary

 2. Assist at league tryouts if necessary and assist in the league drafts

 3. Maintain harmony in all divisions

 4. Be available to observe games when requested by any coach or member of said division

 5. Report all pertinent player-related issues and concerns to the Executive Board

 6. Maintain accurate master player records

 7. Assist the League Director with all duties assigned to them including overseeing the draft

 8. Oversee the dissemination of equipment to team coaches

1. Ensure the return of all disseminated equipment at the end of each season

Section 14: The **Treasurer** shall:

 1. Collect all monies of EASON’S BALLPARK and deposit in designated account

 2. Pay all obligations upon approval of the Executive Board

 3. Submit a Treasurer’s report at all scheduled executive meetings

4. Notify executive board of any delinquent payments of financial discrepancies

5. File Federal tax forms if applicable

6. Be present for counting of all EASON’S BALLPARK monies

Section 15: The **Secretary** shall:

 1. Keep the minutes of all regular, executive and emergency meetings and

 present meeting minutes at the next scheduled meeting.

 2. Maintain accurate meeting attendance and voting records

 3. Maintain an accurate active membership list

 4. Maintain all official papers and documents

 5. Provide a copy of the minutes within two (2) weeks of receipt of a written

 request

 7. Conduct all official correspondence, keeping copies of correspondence

 for the permanent record

8. Notify members of time and place of meetings

**ARTICLE VI : The Advisory Committee** (aka “Committee”)

Section 1: The **Advisory Committee Members** include Executive Board Officers and:

 1. Umpire-in-Chief

 2. Information Officer

 3. Safety Director

 4. Fundraising Coordinator

 5. Concession Stand Manager

 6. Field Maintenance Coordinator

Section 3: The **Umpire-in-Chief** shall:

1. Assist the Executive Board in adjudicating protests in accordance with Rule Book

2. Execute other duties as assigned by Executive Board

Section 4: The **Information Officer** shall:

1. Maintain and update the website, including but not limited to updating league scores and standings, upcoming events, rules and by-laws and any other matters pertaining to website maintenance and upkeep

 2. Execute other duties as assigned by Executive Board

Section 5: The **Safety Director** shall:

 1. Inspect fields and equipment

 2. Present to the Executive Board all suggestions to improve and maintain safety

 3. Report all field maintenance concerns to the Executive Board for repair

1. Execute other duties as assigned by Executive Board

Section 6: The **Fundraising Coordinator** shall:

1. Manage all fundraising efforts as directed by the Executive Board
2. Pursue and see to the collection of corporate and individual sponsorships
3. Maintain a relationship with said sponsors
4. Execute other duties as assigned by Executive Board to include the annual fundraising supper

Section 7: The **Concession Stand Manager** shall:

 1. Order, receive, stock, and manage all concession stand inventory

 2. Schedule and supervise concession stand workers

3. Reconcile the cash register at the end of each shift or appoint an executive member in their absence.

4. Execute other duties as assigned by the Executive Board

Section 8: The **Field Maintenance Coordinator** shall:

1. Oversee, manage, and execute maintenance projects as assigned by the Executive Board
2. Make recommended field improvements to the Executive Board for review
3. Oversee league-wide field cleanup days
4. Execute other duties as assigned by the Executive Board
5. Oversee and execute (or assign) game day preparation for ball games, including but not limited to field preparation
6. Execute other duties as assigned by the Executive Board

**Article VII: Hearings**

Section 1: Any Executive Board or Advisory Committee member can be deposed from office for a cause that is considered misconduct or neglect of duty. The duties of the officer in question would be suspended until a voluntary resignation or a request for a hearing. A successor shall be selected for the remainder of the term by a unanimous vote of the Executive Board subsequent to the resignation of the member in question, or subsequent to his removal by way of a simple majority vote of the Executive Committee.

Section 2: Upon receipt of any complaint unresolved by a player, the President will call a special meeting of the Executive Board to review said complaint.

Section 3: If the complaint involves, or if the plaintiff is, a member of the Executive Board, the remaining members of the Board must adjudicate the matter. The secretary will submit a written decision at the next general meeting. Complaints and discussions shall only be heard by the Executive Board.

Section 4: General and player membership may be terminated or suspended by action of the Executive Board.

Section 5: The member charged should be notified in writing by regular mail and certified mail within ten (10) days of the date, time, and place of the hearing.

Section 6: If the charged member cannot attend the hearing due to a valid reason he or she must notify the President in writing forty-eight (48) hours in advance.

Section 7: If the Board approves the postponement, a new date will be set. There will be only one postponement.

Section 8: If a member fails to notify the Board of his inability to attend, the hearing will proceed as scheduled.

Section 9: Any violations of the Code of Conduct may be brought in front of the Executive Board for resolution should the Executive Board deem it necessary and appropriate.

**ARTICLE VIII: Meetings**

Section 1: General meetings will be held April, May, and June at a place and time set forth by the President.

Section 2: At least one (1) of the Executive Board members must be present at any official meeting to maintain a quorum. Business requiring action will still require a minimum of three votes to approve, regardless of the number of Executive Board members present.

Section 3: Executive meetings will be called by the President but usually will be held in September, February and March.

Section 4: A special meeting of the Board may be called by the President or by two members of the

Executive Board for any purpose*.*

**ARTICLE IX: Voting**

Section 1: Any eligible member may vote on business that is brought up to any general meeting if a vote is required. No vote will be required on matters that involve the basic running of the EASON’S BALLPARK, as such actions are executed by the Executive Board. Voting will be limited to one (1) vote per team in any particular division. The Executive Board reserves the right to overrule any vote in the best interest of the EASON’S BALLPARK.

Section 2: A simple majority is needed to carry any vote.

**ARTICLE X: Equipment**

Coaches will be required to sign out all equipment issued by the EASON’S BALLPARK. It will be their responsibility to return equipment to the Assistant League Director at the designated time at the end of the season.

**ARTICLE XI: Playing Rules**

Rules governing each division will be those set down in the official rule book or those rules designated by the Executive Board with input from the Umpire in Chief. Appointed coaches must be present at all rules meetings affecting the division they represent.

**ARTICLE XII: Amendments**

These By-Laws can be amended on an annual basis by a simple majority vote of the Executive Board

**ARTICLE XIII: Start of Season**

The draft date is the recognized official date of a particular season.

**ARTICLE XIV: General Rules of Order**

Any and all proceeding not covered by these By-Laws will be governed by **ROBERTS RULES OF ORDER AND PARLIAMENTARY PROCEDURE.**

**ARTICLE XV: Dissolution**

In the event that the EASON’S BALLPARK Executive Board finds it must end its organization, any and all funds left in the treasury shall be used as a scholarship for current players of EASON’S BALLPARK who will graduate from Gates County High School the June following the Eason’s Ballpark closure. The funds will be equally disbursed among all players who graduate and show proof of entrance in a post high school program (i.e. college/university, trade school, etc…).

Signed and Dated:

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