

How To Add Guest & Club Pass Players to Event Rosters

1. Login to team **"Gotsoccer Account"**
2. Locate **"Event"** under Event Registration (Event your team is playing)
3. Click on **"Default"** under the **"Roster Column"**

Fig 1

Home Events Game History Email Team College Search Help Log Out
Overview Team Profile Manager Coach Roster Roster History Account Assistance

Team - Boys U11 Soccer Club USA 03B
GotSoccer TeamID # 34847

Update Team Age and More
View Public Team Page
View/Print Team Contacts Sheet
Team Fundraising

GotSoccer Account
Connect to your GotSoccer Account

Get the most out of your account
Teams U15 and Older - How to add players to your Roster
Click Here to access the roster page.
Account Merge Tool is Now Available!
Click Here to get started.

Your Club
<*None of the Above*> (TXN)

Event Registration History
Items 1 - 10 of 53

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Next Page »

Name/Date	Type	Status	Applied	Accepted	Paid	Roster	Schedule	eTravel	Support
2014 DTSC Fall Festival	Tournament	Applied	02/27/2014	No	No	Default	TBA	Request	Request
**FALL 2013/SPRING 2014 CCSAI CLASSIC LEAGUE 8/1/2013 - 8/1/2014	League	Applied	01/29/2014	No	No	Frozen (11)	View	Request	Request

4. Click on **"Guest Player Button"** (If adding Guest Player from same club)
5. Click on **"Club Pass Player"** (If adding Club Pass Player)

Fig 2

Home Events Game History Email Team College Search Help Log Out
Overview Team Profile Manager Coach Roster Roster History Account Assistance

Boys U11 Soccer Club USA 03B - Team Player List and Rosters

View by Event: 2014 Ken Smith Memorial Day Tournament
Print Contacts »
Email Players »

Registration Submitted 2/27/2014 Accepted No ID#s Default
Payment / Status »

Roster Creator Import Players from: -select an existing roster- Copy Generate Roster

Add Guest Player Add Club Pass Player

Current Active Roster
None Selected. Use Player List or State Roster when available.

Full Team Player List
Players highlighted in orange are not attending this event and may not be added to the official roster. This information can be modified from within the team or player account.
Players highlighted in bright green below are guest players.

Photo	L.Name	F.Name	ID#	Jrsey#	Gender	DOB	State	Updated	Last Reg.	Login
	Brown	Thomas	062001418	6	Boys	5/14/2003 (V)	TXN	12/23/2013	N/A	Ok

6. A Box will drop down
7. Type in **"Information Required"**
8. Click **"Search Button"**
9. Add **"Player"** to Event Roster
10. Change **"Jersey Number"** if needed (Duplicate Jersey #s not allowed)

Fig 3

Home Events Game History Email Team College Search Help Log Out
Overview Team Profile Manager Coach Roster Roster History Account Assistance

Boys U11 Soccer Club USA 03B - Team Player List and Rosters

View by Event: **FALL 2013/SPRING 2014 CCSAICLASSIC LEAGUE (8/1/2013)
Print Contacts »
Email Players »

Registration Submitted 1/29/2014 Accepted No ID#s Default Cards Print
Payment / Status »

Add Club Pass Player

Add Club Pass Player
Boys U11 L.Name F.Name ID# Search
Level
Enter the player first & last name or ID number to search.

Photo	L.Name	F.Name	ID#	Jrsey#	Gender	DOB*	Date Added	Card	Type
	Brown	Thomas	062001418	6	Boys	5/14/2003 (V)	1/29/2014 12:56:42 PM	Print	Deactivate P

Adding Guest Player From Another Club to Event Roster (Guest Player Only)

1. You will need the player's **“Username & Password”** that will be guest playing
2. Login to **“GotSoccer”** www.gotsoccer.com
3. Locate **“Players & Families”** Login

Fig 1



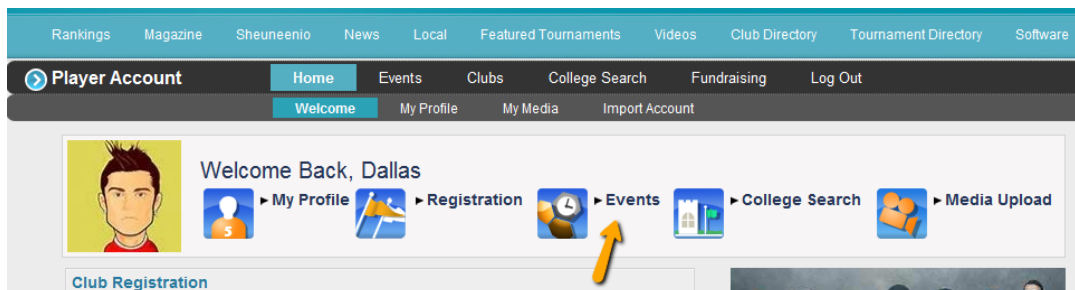
4. Type **“Usexame & Password”** to login to player's profile

Fig 2



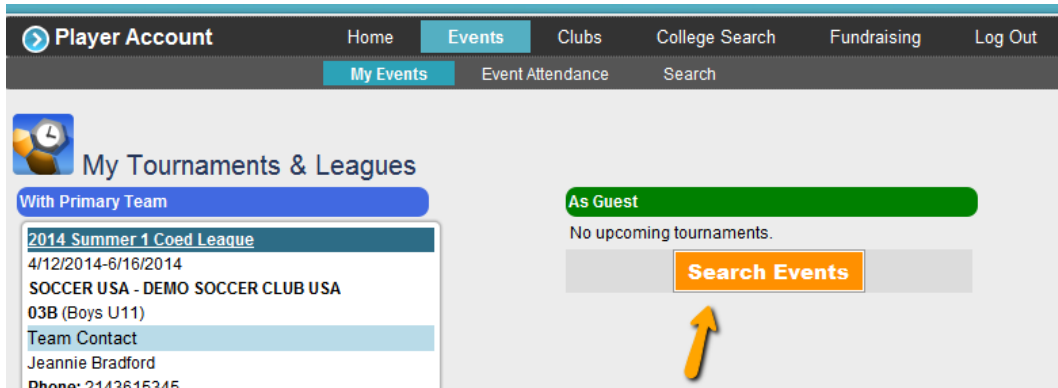
5. Click on **“Events”** button

Fig 3



6. Click on "Search Events"

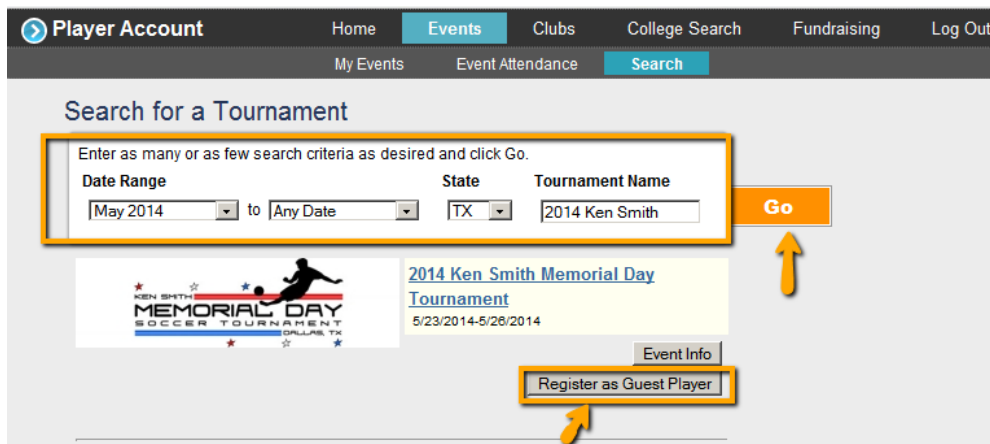
Fig 4



7. Type in "Event Information" to locate "Event" click go (2014 DTSC Fall Festival)

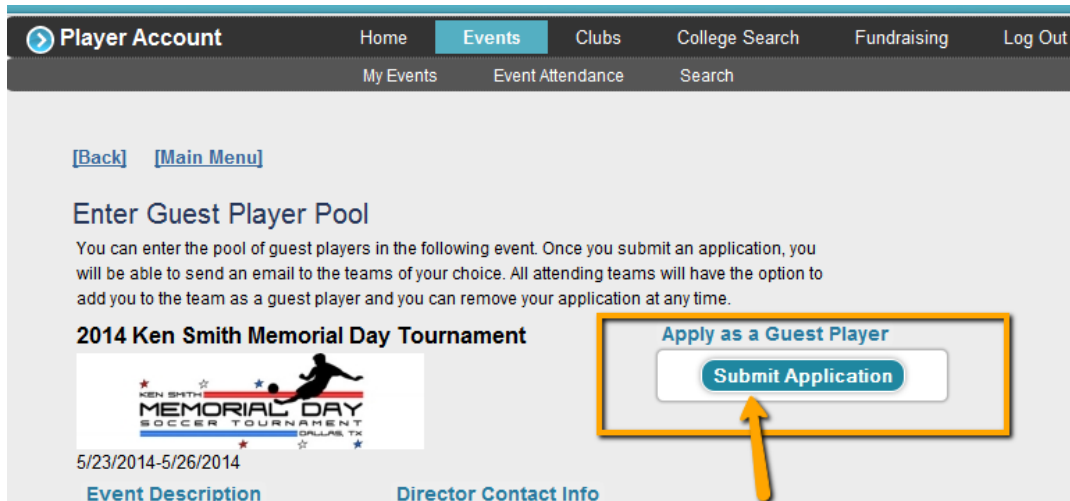
8. Once event is located click on "Register as Guest Player"

Fig 5



9. Submit "Application"

Fig 6



10. Login to team **"Gotsoccer Account"**
11. Locate **"Event"** under Event Registration (2014 DTSC Fall Festival)
12. Click on **"Event"**

Fig 7

Home Events Game History Email Team College Search Help Log Out

Overview Team Profile Manager Coach Roster Roster History Account Assistance

Team - Boys U11 AYSES 03 Boys Gold [Update Team Age and More](#) [View/Print Team Contacts Sheet](#)
[View Public Team Page](#) [View/Print Player Medical Release Forms](#)

GotSoccer TeamID # 435224

GotSoccer Account [Connect to your GotSoccer Account](#)

Get the most out of your account

Teams U15 and Older - How to add players to your Roster
[Click Here](#) to access the roster page.

Account Merge Tool is Now Available!
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Event Registration History

Items 1 - 10 of 32

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Name/Date	Type	Status
2014 Ken Smith Memorial Day Tournament 5/23/2014 - 5/26/2014	Tournament	Accepted
2014 North Texas State Cup 5/2/2014 - 6/9/2014	Tournament	Accepted

13. Click on **"Guests"** button

Fig 8

Home Events Game History Email Team College Search Help Log Out

My Events Search Events Permission to Travel

Team Hotels Rooming Sales Application Status Schedule Requests Misconduct **Guests** Support & Feedback Documents

2014 Ken Smith Memorial Day Tournament
5/23/2014-5/26/2014

14. Locate **"Player"** Button
15. Click on **"Player's Name"**

Fig 9

Home Events Game History Email Team College Search Help Log Out

Events Search Events Permission to Travel

Team Hotels Rooming Sales Application Status Schedule Requests Misconduct **Guests** Support & Feedback Documents

Guest Players in 2014 Ken Smith Memorial Day Tournament
5/23/2014-5/26/2014

Click on a player name to view their profile and assign/unassign them from your team as a guest player.

List Filters
 Position (any) Footing (any) [Apply Filters](#)

Name/Group/Reg. Team	Footing/Position	Notes	Guest Of
Dallas Johnson Boys U11 (5/14/2003) SOCCER USA - DEMO SOCCER CLUB USA 03B (TXN)	right Defender Midfielder		unassigned

16. **"Assign Player"** to team
17. **"Assign Jersey #"** (Duplicate Jersey #s not allowed)

Fig 10

Home Events Game History Email Team College Search Help Log Out

Events Search Events Permission to Travel

Team Hotels Rooming Sales Application Status Schedule Requests Misconduct **Guests** Support & Feedback Documents

2014 Ken Smith Memorial Day Tournament
5/23/2014-5/26/2014

Guest Player Overview - Dallas Johnson

Team Assignment

Guest Of: (unassigned) [Update](#)

Guest Jersey #:

Regular Team