

# **South Central Premier**

# **Registration Guide**

The information in this document will help provide instructions for setting up a family account, registering for a program (example: registering a player to a specific age team), and setting up the payment options. As new features are added or updated we will update this guide.

You will need a digital copy of your child's birth certificate, a head shot photo of the player, and health insurance information.

Any questions regarding the registration process please contact Kyle Habiniak at <u>habiniak.pe@gmail.com</u> or 203-623-2438 (text or voice).

Any questions regarding payments please contact Nikki Kelly at <u>nthomaskelly@sbcglobal.net</u> or 203-600-8108 (cell)

## CREATING AN ACCOUNT WITH SOUTH CENTRAL PREMIER (SCP) (one time action)

2019-2020 Active SCP Families:

You will receive an email from **Sports Connect** with the image below. Each registered family member with an e-mail address will receive the notification. Click the link in the email to begin creating an account and follow the steps below:



### New Families to SCP: Two Options

Option 1:

Copy & paste or simply select the link to go to the new Sports Connect website registration South Central Premier New Member Registration

Option 2:

Visit <a href="http://www.southcentralpremier.com/">http://www.southcentralpremier.com/</a> and select register (top right corner of the page)



## CREATING USER NAME AND PASSWORD FOR SPORTS CONNECT (one time action)

New or existing SCP family: click the Register Now! link under login. Screen shot below of the page.

SOUTH CENTRAL PREMIER SO	DCCER CLUB	
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Copyright © 2020 South Central Premier Soccer Club   P Policy	rivacy Statement   Terms Of Use   License Agreement   Children's Privacy	S sports connect

Upon selecting "Register Now" you are prompted to enter e-mail and create a user name and password.

- Username can be your email or a word.
- Password must contain at least
  - (1) lower case letter
  - o (1) upper case letter
  - o (1) number
  - (1) special charagter
  - o fulfill the lenth of password requirement

SOUTH CENTRAL PREMIER SC	DCCER CLUB	
	Confirm Password	
	Create Account Already have an account? Login here! By clicking Create Account you agree to the Sports Connect Terms of Service, Privacy Policy, License Agreement and Children's Privacy Policy.	
Copyright © 2020 South Central Premier Soccer Club   P Policy	rivacyStatement   Terms Of Use   License Agreement   Children's Privacy	S sports

## **REGISTERING PARENTS / GUARDIANS AND PLAYERS**

Once the account is created you are ready to register all parents/guardians and players.

2019-2020 Active SCP Families- some information from the prior system is being transferred and is expected to be pre-populated. Please take the time to review and update any information.

<u>Step 1</u>- When you click the Register Now! link this screen will appear. Click the Register My Players box.



#### Step 2 - Account Holder (Parental) Information

After choosing the **Register My Players** the system will need to gather information on the account holder (parent or guardian). You can also add an additional account holder at this time.

Account Holder I					
	Username			Gender*	
	JunkHabiniak			Male	
Upload Profile Picture	First Name *			Last Name *	
	First Name *			Last Name -	
				Kegures	
	Relationship to Player* Father		-		
Contact Informat	ion				
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Do you want to rece	ive text alerts from your organi	ization? What's this? 🔘 Yes 🔘 No			
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Click the **Continue** button in the bottom right corner when you have completed all the necessary information.

**<u>Step 3</u>** – Choose the number of players you are registering.

Feel free to in	clude all your kids here. Many sp	orts organizations have prog	rams for all ages.	$\bigcirc$	$\frown$	$\bigcirc$	
	(1)	2	3	4	5	+	

Once you select a number the **Continue** button will appear.

#### <u>Step 4</u> – Player 1 Information

Complete the information on the form, upload a digital copy of the player birth certificate, upload a head shot and crop.

	Legal First Name *	Legal Last Name "	
0	Required	Required	
Upload Profile Picture	Gender*	<ul> <li>Date of Birth*</li> </ul>	
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	Choose File		
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Same as primary Street * Required State * Additional Inf	vaccount Vies		

Click **Continue** in bottom right corner once you have completed the necessary information. If you have chosen multiple kids to register the next screen will be Player 2. Complete the form for player 2 then click Continue. The form will regenerate for as many kids as you have chosen in Step 3.

### **REGISTERING FOR AVAILABLE PROGRAMS**

Once parent/guardian and player accounts are established it is now time to register for a program, such as the 2020-2021 teams. The family home page provides a summary of the account along with available programs for each player.

Choose an available program to register your player. Be sure you are registering for the correct age appropriate team and the correct coach is listed. Sample image below you should have two programs available. \*\*Register for the age appropriate team unless you have been asked by the coach to register for the next age group team. \*\*

Welcome back, Test Mom K	elly! Your email address is nthomaskelly@icloud.com.			
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MESSAGES		ß	UPCOMIN	
			No	Upcoming Events

## **<u>Step 1</u>**: selecting the program (teams)

cific, like Id More			
Apollo test has 4 programs 2020-2021 Teams Division: 2009 Boys (U12) Coach Joseph Season Dates: 09/01/2020-08/31/2021 Registration Close Date: 05/01/2021 View Description	2020-2021 Teams Division: 2008 Boys (U13) Coach Parra Season Date: 09/01/2020 - 08/31/2021 Registration Close Date: 05/01/2021 View Description	2020 Summer Clinics Division: Summer Clinic #3 Elite Striker Sesson Dates: 08/03/2020 - 08/07/2020 Registration Close Date: 08/07/2020 View Description	Divisi Seaso Regist View
\$2250	\$2250	\$120	\$12
Selected	Selected	Select	

Once you select the programs (teams) registering for hit continue.

#### Step 2: Program Form

Complete the information required for the program on the form. Then click **Continue** in bottom right corner.

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Unioned						-
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#### Step 3: – Order Summary

Verify you order summary. When a program offers several payment options, select the option prior to clicking **Continue**.

South Central Premier Sports Connect Registration User Guide V1

Note: traditionally SCP offers families with 2 or more players participating in the premier team program a 10% discount. Upon answering the "multiple player question" when registering the discount will be applied and reflected in the summary.

Let's review your		fore checking out. For your security, i back in to complete your order.	you are inactive on this pa	ge for 20 minutes you'll	
Apollo	test				
2020-2021 Teams -	2009 Boys (U12) Coach Joseph	Show Breakdown $$	\$2,250.00	Select Payment Options*	
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#### Step 4: - Check Out

Complete the necessary information and click the box to agree to the terms and conditions. Then click **Submit Order** 

If you've received a "coupon" code from SCP's treasurer, Nikki Kelly, this is the point to enter the code to receive the respective credit.

It's time to check out For your security, if you are inactive on this	page for 20 minutes you'll automatically be log	ged out and will have to log back in to c	omplete your
order.			
COUPON CODE		Order Summary	,
		Registration	
If you have a coupon code, enter it here:	Coupon Code Apply	Programs	\$2,250.00
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The next screen will be a Congratulation! Your order has been submitted.

'hanks, Kyle, 'our order has been successfully place	ed. Your Registration Order Con	firmation Number is '.		Open Balance	
				Total Open Balance:	\$0.00
Payment Method	\$122.80	Your credit card ending in card statement from South (	will be charged \$122.80. You will see a charge on your credit Central Premier Soccer Club.		
020 Summer Clinics			our session starting. During the week or weeks of your sessions we will also		
ost any last minute changes to our website	www.southcentralpremier.com	wit send you a reminder e-mail prior to y	our session starting. During the week or weeks or your sessions we will also		
injay the session.					
fease contact Coach Carlos Parra at 203-6 fease contact South Central Premier Trea	06-6100 or parrasoccer@gmail.com surer Nikki Kelly at nthomaskelly@sb	with questions regarding the training se orglobal net with questions regarding fee	ssions. s and payments.		