

December 1, 2004

**VALLEY ATHLETIC ASSOCIATION**  
**SPORTS LIASON – COMMUNITY SLOW PITCH SOFTBALL**  
**POSITION DESCRIPTION**

A member of the Board of Directors is appointed by the President as a liaison for each VAA-sponsored sport. The primary job functions of the slow pitch softball sport liaison are as follows:

- 1) Identify candidates for the slow pitch softball commissioner and present the candidates to the Board for approval.
- 2) Act as the intermediary between the Board of Directors and the commissioner, providing guidance and assistance as required, communicating necessary information to the Commissioner and from the Commissioner to the VAA Board, and helping the Commissioner to resolve various issues.
- 3) Assist the commissioner in updating the rules and regulations, as necessary.
- 4) Assist the commissioner in interpretation and enforcement of the VAA rules.
- 5) Be involved in the conduct of the sport by attending events, when possible.
- 6) Assist in the preparation and presentation of the annual budget.
- 7) Participate in the VAA post-season program evaluation process. (See VAA Policy #PP-0001)  
Review the evaluations before they are given to the Commissioner.