

Valley Athletic Association  
General Board Member Responsibilities

General Responsibilities

- Attend VAA Board meetings the first Wednesday each month (except July). The meetings last an average of three hours.
- Be a sports liaison for at least one of the sports VAA offers. Typical sports liaison responsibilities include: provide a communication from/to the Board and sport, participate in resolution of sport issues, participation in sport specific board/organizational meetings, and develop procedures for sport that are consistent with Board guidelines.
  - A VAA Board Liaison is assigned for each sport VAA offers:
    - Community Basketball
    - Traveling Basketball
    - Community Baseball
    - Traveling Baseball
    - Community Softball
    - Traveling Softball
    - Community Soccer
    - Traveling Soccer (VUSC)
    - Community Tennis
    - Traveling Tennis
    - Community Lacrosse
    - High School Lacrosse
    - Community Volleyball
    - Community Wrestling
    - Community Cross Country
    - Community Track
    - Community Football (Flag and Tackle)
- Be assigned at least one additional responsibility such as:
  - Media and Advertising
  - Building Maintenance
  - Fields Coordinator
  - Gym Time Coordinator
  - Volunteer Recognition Event
  - Fundraising/Sponsorships
  - Policies and Procedures
  - Coach/Program Evaluations Coordinator
  - Risk Management Administrator
  - Registrations/Voice Mail/Pictures
  - Program Development

Time Commitment

Both the amount of time and the time of the year when you spend the time will vary depending on the position/accountabilities you have on the Board. An estimated time commitment per month would be eight hours.

Length of Term

One or two years depending on results of election at the Annual Meeting

Valley Athletic Association  
General Board Member Responsibilities

Executive Board

Elections for these open positions will be held at a Board meeting once the new board members have been established:

- President
- Vice-president
- Treasurer
- Secretary