



## **Team Manager Responsibilities-**

### **Recreational Teams**

The manager handles the administrative aspects of team business, and is generally the first point of contact for off-the-field issues.

- Communicating between the coaching and the team
- Supporting YMCA Striker policies and activities
- Maintaining team documentation e.g., team roster, player and parent contact list and game schedules. (in-house play)
- Maintaining team documentation e.g., team roster, player and parent contact list, player and coach passes, medical releases, and game schedules. (Ga Soccer play)
- Performing league activities e.g., generating match cards, reporting scores, rescheduling games, club passing players etc. (Ga Soccer play)
- Preparing the “team book” and having it is at the field for all games (team documentation Ga Soccer)
- Communicate uniform color for game day

The manager can delegate responsibilities to other team parents. There are numerous ways for other parents to be involved which will enrich the team experience for all e.g. arranging team parties, organizing team events, creating a team first aid kit, photographing games, snack schedule.