

**MINUTEMEN TAKEDOWN CLUB
CONSTITUTION AND BYLAWS**

ARTICLE I NAME

Section 1 -The organization shall be known as Minutemen Takedown Club located in the city of Bath, State of Ohio.

ARTICLE II PURPOSE (aims and objectives)

Section 1 - To promote interest in the sport of wrestling among the parents and the K-12 youth of the Bath, Richfield, Copley, and surrounding communities.

Section 2 - To supervise, sponsor and financially assist a disciplined and competitive program of wrestling.

Section 3 - To develop in members, the ideals of good sportsmanship, honesty and respect for authority.

Section 4 - To stress the concept of parents and children working and playing together in all club activities so that the family may be strengthened in the process.

Section 5 - The organization is organized exclusively for charitable and educational purposes in accordance with current state and federal non-profit corporation regulations.

ARTICLE III MEMBERSHIP

Section 1 - A K-12 youth desiring active membership will be registered at the first age appropriate club activity that he/she attends and reviewed at the next meeting of the club officers.

Section 2 - If one or more youths in a family are members, the legal guardians in that family are considered members of the club and shall have voting privileges in the club.

Section 3 - Membership period shall be from October 1st through September 30th.

ARTICLE IV OFFICERS

The officers shall be voting members of the club in good standing and shall be the governing body of the club.

Section 1 - The officers shall be: President, Vice President, Secretary, Treasurer, and up to three at-large representatives from within the membership body.

Section 2 - Officers shall be elected annually by the voting members at the April meeting. The President and Treasurer will be elected for two years and the Vice President and Secretary for initially just one

year. At-large representatives will each be elected annually.

Section 3 - Term of office shall be two (2) years with the elections of the President and Treasurer; then Vice President and Secretary staggered yearly. Term of office shall be one (1) year for at large representatives.

Section 4 - Officers shall hold office until: (a) the successor is duly elected, (b) death or disability, (c) resignation or (d) removed from office by a 2/3 majority of all voting members.

Section 5 - A vacancy for any reason shall be filled by appointment of the remaining officers until the next general meeting.

ARTICLE V DUTIES OF OFFICERS

Section 1 - President - The President shall supervise all the business affairs and enforce all of the rules of the club. He/she shall preside at all business meetings and assure that an orderly and complete meeting is conducted. The President may be a signer on all checks issued on behalf of the club.

Section 2 – Vice President - The Vice President shall assist the president in the performance of his duties. In the absence of the president, the Vice President shall perform the duties of the president. The Vice President shall also perform other duties as assigned by the president. The Vice President may be a signer on all checks issued on behalf of the club.

Section 3 - Secretary - Records the minutes of all meetings and prepares a copy of such minutes for the permanent record before the next meeting or club publication. The Secretary is responsible for membership lists, updating records, and correspondence of the club.

Section 4 - Treasurer - Maintains the financial records of the club and prepare checks as directed by the board or president. The Treasurer shall make deposits and give a current financial report at each meeting. The Treasurer must be a signer on all checks issued on behalf of the club.

Section 5 - At-large Representative - Represents the interests of the entire membership body

Section 6 - The Board of Directors shall consist of the Officers of the Organization, the program head coach, and three members elected at-large.

ARTICLE VI MEETINGS

Section 1 - The club shall meet quarterly on the first Thursday of the months of October, January, April, and July, and as necessary to conduct the orderly business of the club.

Section 2 - Upon notification by the President, the Secretary shall notify all members by phone or electronic mail of the time and the place of all meetings other than those regularly scheduled.

Section 3 - All meetings shall be run in an orderly manner. No member may have the floor for discussion unless recognized by the Chairperson. Roberts Rules of Order should be followed as closely as possible.

ARTICLE VII QUORUM

Section 1 - A quorum shall consist of 75% of the board of directors present to conduct ordinary business. A majority vote from the board of directors is necessary to amend, add, or replace any article within this constitution and bylaws.

ARTICLE VIII ELECTIONS

Section 1 - Elections for new officers will be held in April of every year.

Section 2 - A nominating committee, appointed by the president, shall meet prior to the election meeting to prepare a slate of candidates for offices. Nominations will also be taken from the floor by any voting members present. All nominees must be present for nomination.

Section 3 - An election will be held for each contested office with the President and Secretary responsible for the counting of the votes.

ARTICLE IX FINANCES

Section 1 - Contracts - Only the Board of Directors may authorize contracts on the part of the organization.

Section 2 - Loans - No loans may be contracted on behalf of the Club and no evidence of indebtedness shall be issued in its name unless authorized by a resolution of the Board of Officers. Such authority may be general or confined to specific instances.

Section 3 - Checks - All checks will be signed by the Treasurer, President, and/or Vice President. All checks require at least two signatures.

Section 4 - Deposits - All funds of the Club not otherwise employed for its purpose shall be deposited from time to time to the credit of the Club in such banks or other depositories as the Board of Directors may select.

Section 5 - Financial Audit - The Board of Directors will appoint a qualified member or agent to conduct an annual audit of the income and expenses of the organization.

ARTICLE X DISCIPLINE

Section 1 - Method of Procedure: Any member or members having a complaint against another

member for the infraction of any provision of these Bylaws or club rules, as for conduct injurious to the welfare of the Club, may report the same in writing to the Board of Directors. Such complaint shall set forth the facts of the case, together with the names of the witnesses, if any. After receiving such complaint, a meeting of the Board of Directors shall be held as soon as practicable to investigate it. The complainant or complainants, and the member complained of, shall receive at least seven (7) days' notice, of such meeting, and may be heard with their witnesses. The statements and evidence shall be reduced to writing and filed with the Secretary, and they shall mail copies thereof to the complainant or complainants, and to the member complained of. An appeal from the decision of the Board of Directors may be taken to the Club general membership within seven (7) days thereafter, by serving upon the Secretary a written notice of such appeal. A special meeting shall thereupon be called for the consideration of the case, and a two-thirds vote of the general membership shall be necessary to reverse the decision of the board of Directors.

ARTICLE XI DISSOLUTION

Section 1 – Upon dissolution of this organization, assets shall be distributed for one or more exempt purposes in accordance with current state and federal non-profit corporation regulations, or shall be distributed to the federal government, or to a state or local government, for specific purpose.

MISSION STATEMENT

To promote interest in the sport of wrestling among parents and the youth of the Bath, Richfield, Copley, and surrounding communities and to supervise, sponsor and financially assist a disciplined and competitive program of wrestling.

We will endeavor to develop in the members the ideals of good sportsmanship, honesty and respect for authority and to stress the concept of parents and children working and playing together in all club activities so that the family will be strengthened in the process.

Signed: _____ Date: _____

Position: _____

Signed: _____ Date: _____

Position: _____

Signed: _____ Date: _____

Position: _____

Signed: _____ Date: _____

Position: _____